

# IMPORTANT **BSA** SERVICE NEWS

from **BSA Incorporated**, 639 Passaic Avenue, Nutley, N. J. 07110

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## SHORTAGES AND DAMAGES

THE PURPOSE OF THIS BULLETIN IS TO TELL YOU HOW TO GET REPLACEMENT PARTS FREE WHEN THEY ARE MISSING IN SHIPMENTS OF NEW MOTORCYCLES AND WHEN THEY ARE DAMAGED IN SHIPMENT OF NEW MOTORCYCLES.

### INSTRUCTIONS:

1. Write a Part Order on our Parts Order Blank.
2. Attach the White - Despatch Card that is in the case with each new motorcycle to the Parts Order and mail it to BSA Incorporated, 639 Passaic Avenue, Nutley, N.J. 07110.
3. If you don't know the Parts Number, write in the Part Description and the Model Number.
4. If you have mislaid the Despatch Card, you must fill in a green Warranty Claim Tag, Form No. S-5 and attach it to the Parts Order and mail it to us.
5. NOTHING ELSE is required. No letter. Just the Parts Order - Despatch Card or Warranty Claim Tag, Form No. S-5.
6. When you take a part or parts from your stock for a Replacement, mark the Parts Order Blank - GIVE CREDIT.

It will be necessary to charge you for the Replacement Part or Parts unless you follow this procedure.

I must have the Despatch Card or the Warranty Claim Tag, Form No. S-5 with the information requested so I can send Shortage and Damage Reports to the Factory immediately so they can take steps to overcome them.

PLEASE HELP ME STAMP OUT SHORTAGE AND DAMAGES IN SHIPMENTS.

*Walter Brown*  
Walter Brown,  
Service Manager